



## **STEERING GROUP No. 18**

### **Minutes of meeting held on 10<sup>th</sup> December 2015 at The Village Hall Warnham**

**Present:** John Hamer (Chairperson) Roger Purcell; Ann Lloyd; Hilary Farquhar; Anne Davies; Bill Sorrell; Andy Crombie; Chris Gould; David Bridges (new member)

1. **Apologies for absence** - Sally Pavey; Mark Mitchell, John Crockford
  
2. **Minutes of meeting held on 12<sup>th</sup> November 2015** – Approved with amendment to numbering of items.
  
3. **Parish Community Survey Update.**

The updated information had been circulated to members. It was noted that care should be taken to view most recent versions.

#### **4. Contact with landowners**

The issue of setting criteria for selecting which landowners to contact was discussed.

It was agreed that contact should only be only those who were identifiable or those who had:-

- Responded to the call for sites
- Land identified in the most recent HDC SHELAA
- Land put forward by the public in the Parish Community Survey as a potential development site provided that the site complied with the guidelines in the Horsham District Planning Framework (HDPF) and could be evidenced as suitable or rejected against it.

It was also agreed that Navigus should be consulted on identifying specific landowners using the land registry.

#### **5. Revised Vision Statement (Revision 9 Nov 2015)**

No additional comment made although it was anticipated that more comments may come forward from the group as matters arose.

#### **6. Revised objectives and policies (Revision 5)**

These were discussed in the context of previously raised queries from within the steering group regarding terminology. A written commentary was provided on each topic which evidenced the wording of the Objectives and Policies to the satisfaction of the group. Further comments were welcomed however.

#### **7. Sustainability Appraisals & Strategic Environmental Assessment**

The production of a Scoping Report for the SA/SEA is now required for review by Horsham District Council as per Schedule 2 of the Environmental Assessment of plans and Programmes Regulations 2004.

HDC advise that the site assessments for the NDP do not need to be labour intensive and can be completed from local knowledge and desk research. There may however be very specific localized issues raised which require ongoing assessment.

The production of the SA/SEA Scoping Report is to be handed to Navigus with David Bridges advising on specific issues.

#### **8. Next Steps**

Contact is to be made with Navigus for guidance and work on the next key stages of the NDP.

It was noted that the Groups social media was not up to date and needs to be addressed.

The involvement of young persons in the NDP is important. An article in the Warbler is to be writing furthering the engagement so far and summarizing the views of young persons obtained from the Parish Questionnaire and youth meetings. Action:- **Anne Lloyd**

HDC now have a Conservation Officer. A meeting is sought to discuss potential sites and their impact on listed buildings.

## **9. Any Other Business**

It was noted that the NDP's for Slinfold and Shermanbury had received positive comments from HDC

## **10. Date of next meeting**

7.30 pm on 26<sup>th</sup> January 2016 at the Village Hall Warnham