



STEERING GROUP

Minutes of meeting held on 24th September 2015 at The Village Hall Warnham

Present: John Hamer (Chairperson) Roger Purcell; Sally Pavey; John Crockford; Chris Gould; Alex Wilks; Bill Sorrell, Anne Davis, Mark Wiffen

- 1. Apologies for absence** - Pam Brinkler
- 2. Minutes of meeting held on 6th August 2015** - Approved
- 3. Community Survey: Progress Report**

190 completed forms had been received to date of which only 7 were submitted online. This represented a 22% response rate.

The forms have been submitted to Survey Monkey for analysis. They will report in due course.

A summary of the initial findings was discussed however it was anticipated that as the closing deadline approached more forms would follow therefore no conclusions could be drawn.

4. Drop-in Sessions

Four sessions had been held to date. It was agreed that these had been useful for promotion and public engagement although had not directly produced many additional survey questionnaires.

The final session was confirmed for the 26th September 2015.

To highlight the approaching deadline for completed forms to be returned a promotion to Facebook members was proposed. Anne Davis agreed to complete this.

5. Development of evaluation policies

Work is to start on developing a framework for evaluating potential development sites brought forward from the Community Survey

An initial working draft was circulated for review and comment by the next meeting.

6. Any Other Business

It was suggested that the overall timescale for the development plan may need to be extended by six months.

10. Date of next meeting

7.30 pm on 26th October 2015 at the Village Hall Warnham