

WARNHAM NEIGHBOURHOOD DEVELOPMENT PLAN

Steering Group

Minutes of Meeting held on 27 March 2015

Comrades Club, Warnham

Attendees:

John Hamer (Chairperson); Alison Eardley – Navigus; Ann Lloyd; Sally Pavey; Roger Purcell; Chris Gould; Mark Mitchell; Andy Crombie; Anne Davies; John Crockford; Hilary Farquhar; Alex Wilks; Pam Brinkler

1. Apologies for absence :

Laura Harding

2. Minutes of meeting 28 January 2015:

The minutes were approved.

3. Matters arising

Scott and Anne had agreed to set up the Steering Group on Facebook and on a website. This would be a stand-alone website from that of the Parish Council. Anne would need funds of approximately £22.00 to register the domain name, ie. The Warnham Plan.

Action: Anne

4. Vision statement

Roger had circulated a draft Vision Statement for discussion, and had prepared this as a means of engaging the community in the first instance. There was a paragraph in the draft referring to the projected outcome of a second runway at Gatwick and future flight paths: it was agreed that Alison would seek Chris's (Navigus) opinion as to whether this should be included in the Statement.

Action: Alison

The contents of the vision statement were agreed in principle but it was felt that the format should be more eye-catching (eg by presenting it as bullet-points). A revised version to be produced.

Action: Roger, John

5. Public meeting to be held on 24 April 2015 in the Village Hall, 7.30 -9.00 pm

5.1 Format

- **Presentation:**

- Alison to give a brief description of what the Neighbourhood Plan is about, providing background, facts and figures.

- Roger to outline main issues relating to matters such as housing, highways, traffic management and the environment affecting the Parish. Introduce the draft vision statement.
- **Consultation:**

Participants to be invited to give their views on the issues and their aspirations for the Parish. This to be done mainly by group rather than plenary discussion. Issue groups to be set up and provided with pictures, maps, flip charts, post-it notes.
- **Issue groups:**
 - i. **Housing** - Roger, Anne, Alex, Hilary
 - ii. **Roads and Traffic** – Andy, Chris, Mark W.
 - iii. **Recreation and Amenities** – Ann, Pam, Mark M.
 - iv. **Countryside & Environment** – Sally, John C., Laura

Action:

- (i) **Roger** (to explore possible loan of display stands from HDC)
- (ii) **Alison and Roger** (to liaise on presentation)
- (iii) **Ann** (to explore possible loan of Church projector)

5.2 Publicity

- Anne to design a launch leaflet similar to the original flyer for distribution to all households in the Parish. The same design to be used on publicity boards .
- It was proposed to use the ‘Deer’ image used on Parish Council communications. Future drop-in dates and the Vision Statement to be included in the leaflet.
- Anne to post an invitation on Facebook.

Action: Anne

- Article in the WSCT and other publications together with photograph. Sally to take a photograph of a group of parishioners to accompany the article. Photograph to be taken on Sunday 29 April outside the Village Hall. Members of community to be invited. John to send some accompanying text to Sally.

Action: Sally, Pam, John

6 Future activity

6.1 Drop-in events for members of the Parish: to have a more informal format.

Proposed dates:

- Warnham Village Hall - Saturday 9th May 10 a.m. – 2 p.m.
- The Owl public house Kingsfold - Tuesday 12th May at 7.30 p.m.

6.2 Pam to explore with the Returning Officer the possibility of holding a drop-in event at the Village Hall on election day (7th May).

Action: Pam

6.3 It was agreed to explore additional ways of reaching out to people, e.g. via the Youth Worker; Warnham School – the school network and School Council; Messy Church; Seniors Club.

Action:

(i) **Hilary** (to liaise with the School)

(ii) **Roger** (to arrange to talk to talk to the Seniors Club)

6.4 It was agreed to consider the possibility of establishing small working groups drawn from the wider community to consider and report on each of the four issues in depth.

7. **HDC's call for potential development sites (SHELA)**

It was agreed that this was a matter for individual landowners that it did not require a response from the steering group and need not be referenced in the Neighbourhood Plan consultation process.

8. **Grant application**

John was liaising with Gerry Benham over making an application.

9. **Any other business**

None

10. **Date of next meeting:**

Thursday, 9 April, 7 p.m. The Mick Hodgson Committee Room, Village Hall