

# WARNHAM NEIGHBOURHOOD DEVELOPMENT PLAN

## Steering Group

### Minutes of Meeting held on 28 January 2015

#### Comrades Club Warnham

**Attendees:**                    **John Hamer (Chairperson)**  
                                     **Roger Purcell**  
                                     **Scott House**  
                                     **Chris Gould**  
                                     **Andy Crombie**  
                                     **Hilary Farquhar**  
                                     **Ann Lloyd**  
                                     **Alex Wilks**  
                                     **Anne Davies**  
                                     **Pam Brinkler**

#### 1. Apologies for absence:

**Laura Harding**  
**John Crockford**  
**Sally Pavey**

#### 2. Minutes of meeting 16.12.14 – approved.

#### 3. Appointment of consultants

We had a legal obligation to seek tenders from three consultants, one of whom declined, and there was no commitment to seek another. Navigus's price was £20,200.00 excluding V.A.T. It was formally proposed to appoint Navigus – proposed by Andy and seconded by Scott. Their tender appeared to be written specifically for Warnham's requirements. They were also working for Broadbridge Heath and were familiar with the area.

Roger discussed aspects of Navigus's tender and it was decided that :-

- We would need a preliminary meeting with Navigus fairly soon.
- Inception meeting with as many of the Steering Group as possible.
- Tour of the Parish with Navigus team.
- Discuss questionnaire.
- Meeting with landowners.
- Draft of plan out at the end of the year.

We had already commissioned AiRs to carry out the housing needs survey and John reported that he would try again to reach Tom Warder. Their commitment was they would start the housing needs survey in the second week in January.

#### 4. Finance

John confirmed that the Parish Council have allocated £20,000.00 to carry out the Development Plan. He also gave details of grants which might be available to us from DCLG, but we would need advice regarding applying

for these, and Navigus may well be able to advise. A new programme of funding would be available from April this year.

## **5. Any other business**

### **1. Publicity**

Scott would liaise with Gerry Benham regarding setting up our own website and offering him help in using Facebook in order to communicate with parishioners.

### **2. Launch night**

Tentative dates discussed were 17th and 24th April – to be held in the Village Hall.

## **6. Date of next meeting**

To be notified.